DOCUMENT RESUME

ED 402 873 HE 029 815

AUTHOR	Kronenfeld, Jennie Jacobs; Whicker, Marcia Lynn
TITLE	Getting an Academic Job: Strategies for Success. Survival Skills for Scholars, Volume 17.
REPORT NO	ISBN-0-8039-7015-3
PUB DATE	97
NOTE	113p.
AVAILABLE FROM	Sage Publications, Inc., 2455 Teller Rd., Newbury Park, CA 91320; Email: order@sagepub.com (paperback: ISBN-0-8039-7015-3; hardcover: ISBN-0-8039-7014-5).
PUB TYPE	Books (010) -- Guides - Non-Classroom Use (055)
EDRS PRICE	Document Not Available from EDRS.
DESCRIPTORS	Career Counseling; Career Development; *Career Guidance; Career Planning; College Faculty; Employment; Employment Interviews; *Employment Opportunities; *Higher Education; *Job Applicants; Job Application; *Job Search Methods; *Labor Market

ABSTRACT

This guide offers practical advice on successfully finding an academic job. The first chapter outlines factors that affect the academic job search, including demographic trends, the general state of the economy and prevailing political climate, the need for cultural diversity on academic faculties, conditions within specific academic disciplines, politics and competition at the job applicant's Ph.D. institution, and the applicant's background and assets. Chapter 2 discusses the process of searching for a job. Sources of information about job opportunities, job application strategies, and the preparation of the curriculum vita and cover letter are discussed. Appendices give sample curriculum vitaes and letters. Chapter 3 covers the job interview and presentation. Chapter 4 gives strategies for landing the right job and tactics for negotiating with prospective employers. Chapter 5 offers advice to dual-career couples and senior academics and discusses nonacademic positions. The last chapter presents checklists of "do's" and "don'ts" of job searching. The "do's" of successful job searches include accurate evaluation of assets, making an effort to overcome weaknesses, working with advisers and senior colleagues to obtain interviews, and practicing the interview presentation. The "don'ts" include underestimating the competition, pretending to be someone one is not, and putting others down. (Contains 33 references.) (PRW)

****
* Reproductions supplied by EDRS are the best that can be made *
* from the original document. *
****